

Date

ROUTING AND TRANSMITTAL SLIP

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. <i>EO/DOA</i>	<i>[Signature]</i>	<i>24 JAN 1983</i>
2.		
3. <i>DDA</i>	<i>[Signature]</i>	
4.		
5.		

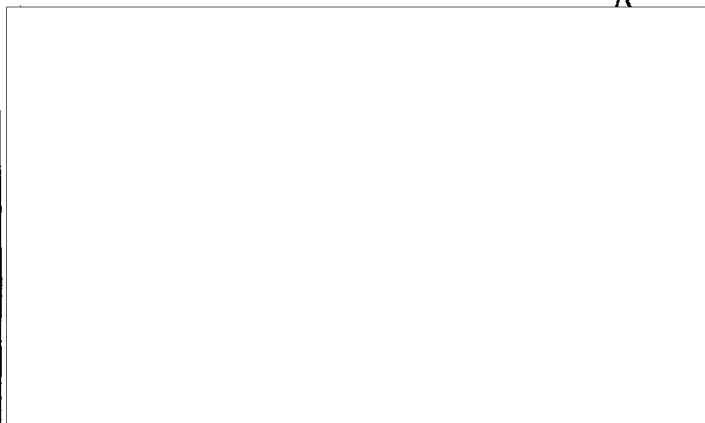
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

1-3: May we discuss?



yes, let's!



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Room No.—Bldg.

Phone No.

RM 41 (Rev. 7-76)

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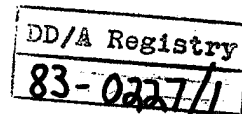
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THE AMERICAN UNIVERSITY

WASHINGTON, D.C.

January 19, 1983



DD/A REGISTRY
RE: 60-1

Mr. Harry Fitzwater
Deputy Director for Administration
Central Intelligence Agency
Washington, D.C. 20505

Dear Mr. Fitzwater:

The location of the Key Executive Program Alumni and Sponsoring Organization Reception on January 27th has been changed. Vice President Bush has preempted our use of the Diplomatic Reception Room at the State Department that evening. The reception will be held, instead, in the Preamble and Hamilton Rooms of the Hay Adams Hotel, 800 Sixteenth Street, N.W., just across Lafayette Square from the White House. The time of the reception remains the same: 6:00 - 8:30p.m.

If you are driving, valet parking is available at a nominal charge. Drive to the hotel's main entrance on 16th Street.

We look forward to seeing you on the 27th.

Sincerely,



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Public Administration

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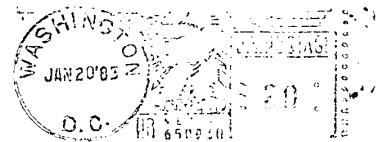
4400 Massachusetts Avenue, N.W., Washington, D.C. 20016 (202) 686-2372



School of Government and Public Administration

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Mr. Harry Fitzwater
Deputy Director for Administration
Central Intelligence Agency
Washington, D.C. 20505